

# **Hungkuang University Implementation Guidelines for Work-Study and Learning Assistance Grants for Overseas Chinese Students**

**11900-014**

Approved by the University Council on June 21, 2022  
(Details of amendment history can be found at the end of the document)

1. To assist overseas Chinese students (including Overseas Youth Vocational Training School students) studying at Hungkuang University (hereinafter referred to as "the University") with their living expenses and to enable them to focus on their studies, the University establishes these regulations (hereinafter referred to as "the Regulations") under the "Guidelines for Subsidizing Work-Study and Learning Assistance for Overseas Chinese Students" issued by the Overseas Community Affairs Council (OCAC).
2. Eligible students shall submit their applications to the Office of International Affairs (hereinafter referred to as "OIA") within the announced period, generally during the third week of each semester.
3. The subsidies provided by the OCAC are limited to overseas Chinese students enrolled at the University under the "Regulations on the Study and Counselling of Overseas Chinese Students Returning to Taiwan."
4. Students who fall under any of the following categories are not eligible to apply:
  - a) Recipients of government-funded scholarships, grants, or other financial awards.
  - b) Students who received an unsatisfactory evaluation from OIA for their previous semester's work-study or learning performance.
  - c) Students who received one or more major demerits in the previous semester.
  - d) Students convicted of criminal offences without receiving probation or a reduced sentence.

- e) Students who have taken a leave of absence, withdrawn, or been expelled.
- f) Students deemed unsuitable by the Student Rewards and Penalties Committee for violating university regulations. Applicants must meet one of the following.

5. Applicants must meet one of the following:

- a) Families experiencing sudden misfortune or proven financial hardship.
- b) Outstanding academic performance.
- c) Excellent conduct or prior work-study experience (priority given).
- d) Remaining slots after the initial selection may be filled based on academic performance or special skills.

6. The number of recipients and subsidy amounts are principally determined by OCAC allocations. The University may adjust the number of recipients and subsidy amounts in accordance with the “Guidelines for Subsidizing Work-Study and Learning Assistance for Overseas Chinese Students” to fulfill the goal of supporting overseas Chinese students.

7. Selected students will receive assignments from the OIA’s International Student Services Section and must finish a work/learning log. The OIA will gather these records for fund disbursement.

8. Applications will be processed according to Article 4 of the OCAC guidelines. Students may receive either the work-study subsidy, the learning assistance subsidy, or both. Degree students receiving the learning assistance subsidy must adhere to university regulations; vocational training students must enroll in the “Career Experience and Learning” course arranged by the OIA.

9. Work-study must comply with relevant labor laws. Learning assistance, being a form of public legal aid, is exempt from labor law requirements.

10. Students may have their subsidies revoked under the following circumstances:

- a) Engaging in illegal or rule-violating behavior by taking advantage of their position.
- b) Participating in work-study or learning during class hours and failing to correct this after being advised by supervisors.
- c) Receiving a major demerit or greater disciplinary action.
- d) Being deemed incompetent or unsuitable by the OIA.
- e) Taking a leave of absence or withdrawing from the University. Vacated slots will be filled by alternates until the end of the semester.

11. These Regulations shall be implemented upon approval by the University Council and ratification by the President. Amendments shall follow the same procedure.

June 21, 2016: Formulated and approved at the University Affairs Council Meeting  
June 22, 2021: Organizational adjustment approved at the University Affairs Council Meeting