

Hungkuang University Guidelines for the Establishment of the International Affairs Meeting

Document No.: 11900-008

Amended and approved by the Administrative Meeting on December 12, 2023 (R.O.C. Year 112)

(For amendment history, see the end of the document)

1. In accordance with the "Hungkuang University Organizational Charter," Hungkuang University (hereinafter referred to as "the University") establishes the International Affairs Meeting (hereinafter referred to as "the Meeting") under the Office of International Affairs to deliberate important international-related matters. These Guidelines for the Establishment of the International Affairs Meeting (hereinafter referred to as "the Guidelines") are hereby enacted.
2. The Meeting is responsible for deliberating the following matters:
 - (1) Plans and implementation related to the Division of Overseas Exchange, the Division of Overseas Student Services, and the Chinese Language Center under the Office of International Affairs.
 - (2) Proposals submitted by the International Student Recruitment Committee and the International Student Scholarship Review Committee.
 - (3) Implementation of rules for regulations concerning international students.
 - (4) Other matters related to international affairs.
3. The Meeting is composed of the Dean of International Affairs, the deans of each college, and the heads of departments and graduate institutes.
4. The Meeting is convened and chaired by the Dean of International Affairs. It shall be held once every semester, with additional ad hoc meetings convened as necessary. Relevant personnel may be invited to attend as needed.
5. Meetings require the attendance of more than half of all members to be valid. Resolutions must be approved by a majority of those present.
6. The following resolutions passed by the Meeting must be submitted to the Administrative Meeting or other relevant meetings for deliberation and must be approved by the University President before implementation:
 - (1) Matters requiring review by the Administrative Meeting.
 - (2) Matters to be announced or promoted in the name of the University.
 - (3) Major matters are listed in Article 2 of these Guidelines.

7. These Guidelines shall be implemented following approval by the Administrative Meeting and ratification by the University President. Amendments shall follow the same procedure.

October 14, 2014: Established and approved by the Administrative Meeting

August 27, 2019: Amended and approved

June 22, 2021: Organizational adjustment approved by the University Affairs Meeting

June 21, 2022: Organizational adjustment approved by the University Affairs Meeting