

弘光科技大學境外學生學雜費分期實施要點

中華民國 114 年 09 月 09 日行政會議訂定通過

第一條

弘光科技大學(以下簡稱本校)為協助經濟不利境外學生（指本校所招收之僑生、外籍生、港澳及大陸地區學生），使能安心就學，得以分期繳款方式繳納學雜費，特訂定本要點。

Hungkuang University (hereinafter referred to as the University) establishes these Regulations to assist financially disadvantaged international students (including overseas compatriot students, foreign students, students from Hong Kong and Macao, and students from Mainland China), enabling them to pursue their studies with financial ease by paying tuition and fees in installments.

第二條

本校具正式學籍境外學生有下列情形之一者，得申請學雜費分期繳納：

- (一) 因家庭經濟困難且持有證明，無法一次繳清學雜費者。
- (二) 特殊因素經系所了解原因後以簽呈經校方同意者。

International students officially enrolled at the University may apply for installment payments of tuition and fees if they meet one of the following conditions:

- (1) Students with financial hardship supported by documentation, unable to pay the full amount at once.
- (2) Students with special circumstances, verified by their department and approved by the University.

第三條

本要點適用之分期付款項目為當學期學雜費，不含學生平安保險費、宿舍費(含保證金)、電腦及網路通訊使用費、書籍費及僑生或外籍生健保費等。

These Regulations apply only to tuition and miscellaneous fees of the current semester, excluding student accident insurance fees, dormitory fees (including deposits), computer and internet fees, textbook fees, and health insurance fees for overseas compatriot or foreign students.

第四條

申請人可自行填寫分期付款繳費之時間及金額，至多六期，並以教務處註冊組規定最後繳費日期為限。第一期款項必須繳交至少六分之一分期款項，並應於申請分期時繳交完畢。

Applicants may decide the schedule and amount of installment payments, up to a maximum of six installments, but the final deadline shall follow the date set by the Registration Section of the Office of Academic Affairs. The first installment must be at least one-sixth of the total fee and must be paid at the time of application.

第五條

當學期分期款項未繳清者，總務處納管組將提供未繳清名單予教務處課務組，依本校「弘光科技大學學生選課辦法」第 9 條規定，針對未繳費科目逕行註銷退選，並不得申請次學期分期繳納學雜費。

Students who fail to complete installment payments for the semester will be reported by the Cashiers & Property Management of the General Affairs Office to the Curriculum Section of the Office of Academic Affairs. According to Article 9 of the University's "Course Selection Regulations," unpaid courses will be withdrawn, and such students may not apply for installment payments in the following semester.

第六條

申請人應於每學期開學後一週內至國際處填寫承諾書，經班導師簽名後送系所彙整，以簽呈方式經學校核准後執行。

Applicants must complete a commitment form at the Office of International Affairs within one week after the semester begins. After being signed by the homeroom advisor and submitted to the department, the application must be approved by the University for execution.

第七條

二年制副學士海外青年技術訓練班、四年制產學合作學士海外青年技術訓練班學生每學期獲僑務委員會學費補助者，將優先抵扣分期欠繳款項後，始匯入學生個人帳戶。

Students of the Two-Year Overseas Youth Vocational Training Program and the Four-Year Industry-Academia Cooperative Overseas Youth Program who receive tuition subsidies from the Overseas Community Affairs Council each semester will have outstanding installment amounts deducted before subsidies are deposited into their personal accounts.

第八條

境外學生如有獲得政府或校內之各類獎、助學金，須於承諾書同意優先扣抵分期欠繳款項。

International students who receive government or the University scholarships/financial aid must agree in the commitment form to prioritize repayment of installment balances with such funds.

第九條

本要點經行政會議通過，陳請校長核定公告後施行。

These Regulations shall be implemented upon approval by the President after adoption by the Administrative Meeting.